

Job Profile

Date:	April 7, 2025
Position:	Structural Design & Mock-up Support Specialist
Status:	Permanent, Fulltime
Shift:	Monday to Friday
Hours:	7.5 hours / day
Location:	Burnaby, BC
NOC:	52120
Pay Scale:	\$50,908 - \$62,218

Hemlock Printers Ltd. is an internationally recognized leader in print communications with manufacturing facilities and offices in Burnaby, BC and Los Angeles, CA, plus sales associates in Seattle, WA and San Francisco, CA. For more information, please visit hemlock.com.

We have an immediate opening for a Structural Design & Mock-up Support Specialist.

Focused on retail and corporate displays as well as retail and industrial packaging solutions for both Hemlock Printers and Hemlock Display, this position is responsible for structural design services which provide technical consultation, structural design, production layout development and project management support. They provide direct support to Customers, Account Managers and Production Planners developing creative and production optimized solutions for wide format, offset and digitally printed applications. They support additional team members working with the structural design service offering which includes Hemlock Customer Service, Hemlock Prepress, Hemlock Display Prepress and Structural Design/Mock-up Development.

A Structural Design and Mock-up Support Specialist should have prior experience or knowledge of structural and packaging design. They should also be able to work well, be solutions oriented and retain close attention to detail.

Reporting to the VP Operations, the position is a full-time permanent, working Monday - Friday, 8:30 am to 4:30 pm (½ hour unpaid lunch).

Goals of the Position

- Provide Structural Design services for Hemlock Printers and Hemlock Display that will enable Hemlock to provide full-service packaging design and manufacturing to current and prospective customers
- Support continuous advancement in Hemlock full-service display and packaging services with ongoing training on the packaging manufacturing methods at both facilities, plus researching and implementing new innovations and marketing trends in display and package design



Core Responsibilities

- Receive Structural Design requests through the Structural Design ticketing system or similar method
- Work with Account Managers and Sales Support to discuss specifications and guide them on design recommendations
- Utilize Esko ArtiosCAD or similar software to create structural die lines for various substrates: C1S and C2S stocks, coated and uncoated papers, writing, text and cover papers, SBS, Corrugated, etc...
- Provide dielines to Kongsberg operators to cut prototypes and/or plot prototypes on cutting equipment if available
- Provide CAD design spec-sheets and relevant design details to sales representatives for presentation to clients along with concept prototypes
- Provide same design spec-sheets to estimators so they can accurately quote based on the design and prototype provided
- Collaborate with Hemlock Display and Hemlock Printers planners, and outside die suppliers to develop press run layouts as per all stakeholders' specifications
- Develop prototypes for all commercial printing applications as required and provide backup coverage for Sales Support Mockups

Additional Duties: The above responsibilities do not imply that these are the only duties to be completed. Any other job-related duties and instructions requested by your manager are expected to be performed.

Skills and Qualifications

- One year of industry experience in display or packaging design and/or related diploma or degree.
- Has excellent listening and communication skills
- Has good analytical and problem-solving skills
- Able to establish excellent rapport with internal and external clients
- Able to stay focused under pressure
- Able to meet strict deadlines
- Has strong attention to detail and accuracy

Benefits

- Extended Health and Dental (incl. of Vision & Prescriptions), Life, AD&D, Short-term Disability and Long-term Disability Insurance package
- Vacation and Care/Sick pay
- Group RRSP
- Profit Sharing
- Employee & Family Assistance Program
- Transit/Compass Card program
- Free Electric charging stations & onsite parking



If you are interested in this opportunity, please forward your resume to hrd@hemlock.com and quote **Structural Designer** in the email subject line.

Open until filled.

We would like to thank all applicants for their interest, however only short-listed candidates will be contacted.