

Job Profile

Date:	August 8, 2024
Position:	Second Press Operator – Sheet-fed Offset
Status:	Permanent, Fulltime
Shift:	Monday to Thursday (swing)
Hours:	Day 9.0 hr shift, 36 hours per week Afternoon 8.25 hr shift, 33 hours per week, 10% shift premium
Location:	Burnaby, BC
NOC:	73401
Pay Scale:	\$26.64 - \$30.38

Hemlock Printers Ltd. is an internationally recognized leader in print communications with manufacturing facilities and offices in Burnaby, BC and Los Angeles, CA, plus sales associates in Seattle, WA and San Francisco, CA. For more information, please visit hemlock.com.

We have a job opening for a **Second Press Operator – Sheetfed Offset**. Working with the First Press operator, you are responsible for the operation and maintenance of both 40" Heidelberg presses and reports directly to the Shift Supervisor. You must be able to work both as a team with a First Operator to produce quality printed material, on time in accordance with specific work instructions, schedules and applicable safety & quality assurance procedures.

The position is a permanent Full Time, working **Monday to Thursday** (swing),

- Day shift (6:00 am to 3:30 pm) 9.0-hour shift, ½ hr unpaid lunch
- Afternoon shift (3:30 pm to 12:15 am) 8.25-hour shift, ½ hr paid lunch, 10% shift premium

POSITION RESPONSIBILITIES

- Review job orders with the first press operator to have a clear understanding of instructions
- Assist with the make-ready and operation of the press
- Inspect and mount plates and make necessary adjustments
- Ensure all materials and information are available and complete prior to job make-ready
- Mount blankets to the manufacturer's specification with reference to the bearer height.
- Fill ink fountains and maintain the ink levels.
- Monitor press registration for quality and consistency and make adjustments as required
- Remove and clean plates and cylinders at end of press run
- Must be proficient at operating steam feeders with continuous feed systems.
- Must be physically able to load forty inch coated and un-coated paper.
- Assist with changing out worn rollers and adjusting pressure to manufacturers specification.
- Performs proper and required maintenance as well as cleaning of press.
- Perform work and duties to meet our production needs and to provide superior customer satisfaction
- Report time and production results accurately
- Follows proper work procedures, WorkSafe policies and procedure
- Participate and support in continuous improvement and the development of best practices, both within the press department, and across other departments.

Additional Duties: The above responsibilities do not imply that these are the only duties to be completed. Any other job-related duties and instructions requested by your manager are expected to be performed.

SKILLS & QUALIFICATIONS

- Minimum one year of relevant industry experience. Experience on Heidelberg XL UV or equivalent press is an asset.
- Mechanically inclined
- Keen eye for detail to ensure high-quality standards are met.



- Excellent written and verbal communication skills.
- Ability to manage simple and complex projects under tight deadlines.
- Ability to work cooperatively as a team member.
- Can interact and remain focus while dealing with multiple objectives.
- Math skills with addition, subtraction, multiplication.
- Self-motivation and the ability to work independently.
- Physical ability to lift up to 40 pounds.
- Strong customer service skills.

BENEFITS

- Extended Health and Dental (incl. of Vision & Prescriptions), Life, AD&D, Short-term Disability and Long-term Disability Insurance package
- Vacation and Care/Sick pay
- Group RRSP
- Profit Sharing
- Employee & Family Assistance Program
- Transit/Compass Card program
- Free Electric charging stations & onsite parking

Hemlock Printers is committed to building a diverse and inclusive workplace. We strive to ensure our internal policies and practices recognize the value of diversity, inspire employee participation and are free of barriers for advancement. Our goal is to provide equal possibility for everyone and for every employee to feel safe, valued, empowered, and respected for their contributions to our shared purpose. All those who would contribute to the further diversification of our community are encouraged to apply.

If you are interested in this opportunity, please forward your resume to hrd@hemlock.com and quote **Press Operator – Weekend Swing Shift** in the email subject line.

Open Until Filled.

We would like to thank all applicants for their interest, however only short-listed candidates will be contacted.