



## JOB PROFILE

<b>Date:</b>	May 24, 2019
<b>Position:</b>	Prepress Operator
<b>Status:</b>	Regular, Full-Time
<b>Shift:</b>	Monday to Friday
<b>Hours:</b>	7.5/Day
<b>Location:</b>	Burnaby

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Hemlock Printers Ltd. is an internationally recognized leader in print communications with our manufacturing plant in Burnaby, British Columbia and sales associates in Burnaby, Seattle and San Francisco. For more information, please visit [www.hemlock.com](http://www.hemlock.com).

We have an opening for a Prepress Operator to join our Prepress Department. The position is Permanent - Full Time and requires offers a great career opportunity for a creative and dynamic person by joining a team of graphic arts professionals in Hemlock Printers' Prepress Department. The successful candidate has the skills to work diligently on customer supplied files, to process print-ready pages and to impose for proofing and plate making. Knowledge of the Kodak Prinergy Workflow is an asset. The hours of work are Monday to Friday from 8:00 am to 4:00 pm.

### Core Responsibilities:

- Operation of various Apple and PC workstations to perform image editing, typesetting and page assembly with Adobe CC software
- Processing of print-ready files and impositions with Prinergy and Preps software
- Time and material reporting, using MIS software
- Working with the Prepress Supervisor to ensure priorities and production schedules are met
- Assist Production Planners with Preflight tasks
- Quality assurance at all stages in the Prepress workflow
- Maintaining hardware and proofing equipment to ensure proper functionality and productivity
- Engaging in continuous improvement initiatives and self-teaching
- Embracing the multitasking environment and the sharing of knowledge with peers
- Appropriately using communication tools for job related consultations and exchanges

### Skills & Qualifications:

- Post-secondary education in the graphic arts
- Minimum 3 years of experience working in Prepress
- Proficient in using all Adobe CC applications
- Experience in creating imposition templates for sheetfed printing
- High-level understanding of colour management functions



- Some typographical skills
- Capable of operating Inkjet printing equipment
- Keen eye for quality
- Good communicator and team-player

If you are interested in this opportunity, please forward your resume to [hrd@hemlock.com](mailto:hrd@hemlock.com) and quote PREPRESS OPERATOR in the email subject line. Links will not be accepted.

We would like to thank all applicants for their interest, however only short-listed candidates will be contacted.